



## DEALER CHECKLIST & COVER PAGE

Allegro Deal #:

Member Name:

Dealer Name:

- ☐ Membership agreement (signed in 2-spots and filled out)  
Note: \$5.00 opening deposit is donated by Chief Financial
- ☐ Clear copy of valid, MI driver's license (s)
- ☐ Security Agreement signed by customer, dealer and assigned to Chief Financial CU  
**\*Agreements with a signed Arbitration Agreement will not be accepted\***
- ☐ Signed credit application
- ☐ Application for Title signed by customer w/ Chief Financial CU as lien holder
- ☐ Proof of value (MSRP or NADA Retail)
- ☐ (if applicable) Accessory/equipment add invoice
- ☐ (if applicable) Notice to Cosigner
- ☐ Credit Score Discloser
- ☐ (optional documents) Odometer statement, buyer order, dealer invoice, original title
- ☐ Backend product/GAP contracts showing Chief Financial CU as lien holder  
Note: these products must be itemized on the Security Agreement
- ☐ Notice of Requirement to Provide Insurance (MUST be Chief Financial form)
- ☐ (if applicable) Proof of Income
- ☐ (optional) AutoPay form completed and signed

### LIENHOLDER INFORMATION:

Chief Financial Credit Union

200 Diversion Street

Rochester Hills, MI 48307

ELT/Lien Holder ID for electronic title filing: LH101813

### SUBMIT DEAL PACKETS SECURELY AND SAVE THE SHIPPING COST!

Visit [ChiefOnline.com/Dealer](http://ChiefOnline.com/Dealer)

Click Complete Deal Packet Upload and upload your deal packet PDF

Buy lunch for everyone after saving so much money by not shipping! (optional)

Chief Financial Indirect Lending

Direct : 855-253-1200 | [IndirectLending@ChiefOnline.com](mailto:IndirectLending@ChiefOnline.com) | Fax: 248-751-5898

By submitting a loan for funding, you agree to the terms and conditions of the "Master Dealer Agreement".  
Copies available upon request.